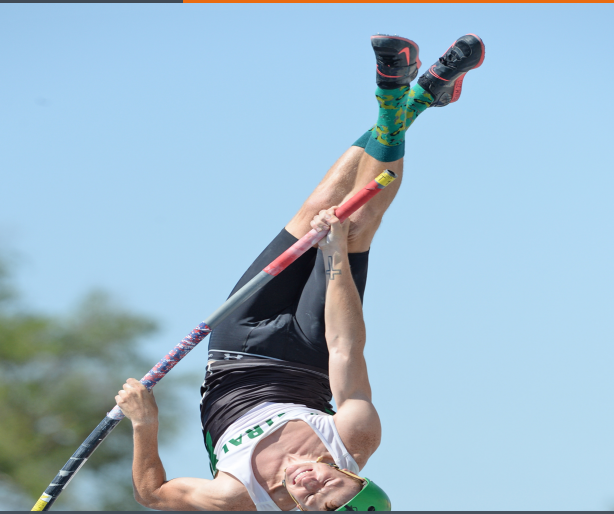




# New Administrator's Workshop

IHSA Compliance Checklist and Scenarios





# IHSA Compliance Checklist

**How to locate this important form  
on the IHSA website.**





# IHSA Compliance Checklist

(Go to [www.ihsa.org](http://www.ihsa.org) and select the Resources tab)

**IHSA**  
ILLINOIS HIGH SCHOOL ASSOCIATION

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Home Sports & Activities Schools Officials News & Media **Resources** Search...



The IHSA governs the equitable participation in interscholastic athletics and activities that enrich the educational experience

**Today with IHSA**

September 2020

S	M	T	W	T	F	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3
4	5	6	7	8	9	10

[View Full Calendar](#)

**IHSA State**

**IHSATV NETWORK**

WATCH IHSA EVENTS  
LIVE ON THE  
**NFHS NETWORK**

**COVID-19 Resources & Information**

The IHSA has created a COVID-19 resource [page](#). For the latest information on the IHSA related to COVID-19, including Return To Play Guidelines, 2020-21 sport season schedules, sport specific considerations and other educational materials, visit the page by clicking [here](#).

**IHSA Headlines** [All News](#)

[IHSA Board Updates Return To Activities Guidelines: Waives Two-Game Per Week Limit &](#)

**IHSA ScoreZone™**

Brought to you by [COUNTRY Financial](#), the [IHSA ScoreZone eXpress](#) provides results from IHSA state series competition & regular-season results from [MaxPreps](#).

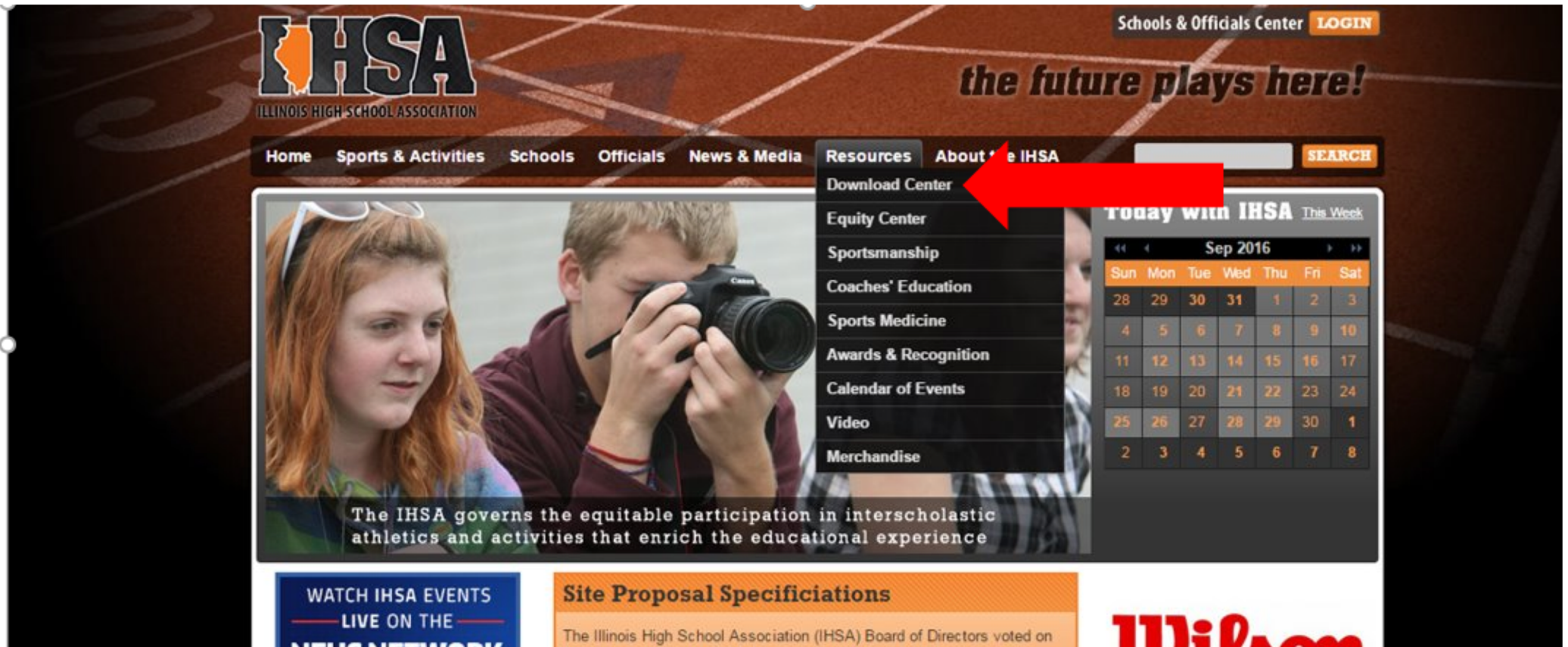
When you're on the move, follow [@IHSA\\_ScoreZone](#) on Twitter!

**COUNTRY FINANCIAL**



# IHSA Compliance Checklist

(Select the Download Center link)



The screenshot shows the IHSA website interface. At the top left is the IHSA logo (ILLINOIS HIGH SCHOOL ASSOCIATION). To the right is the slogan "the future plays here!". A navigation bar includes links for Home, Sports & Activities, Schools, Officials, News & Media, Resources, and About the IHSA. A search bar is located to the right of the navigation bar. A dropdown menu is open under "Resources", with a red arrow pointing to the "Download Center" link. Other items in the dropdown include Equity Center, Sportsmanship, Coaches' Education, Sports Medicine, Awards & Recognition, Calendar of Events, Video, and Merchandise. Below the navigation bar is a large image of a young man taking a photo of a young woman. Below this image is the text: "The IHSA governs the equitable participation in interscholastic athletics and activities that enrich the educational experience". To the right of the image is a calendar for September 2016. At the bottom of the page are three promotional banners: "WATCH IHSA EVENTS LIVE ON THE NEWS NETWORK", "Site Proposal Specifications" (with subtext: "The Illinois High School Association (IHSA) Board of Directors voted on..."), and a partially visible "IHSA.com" logo.

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Download Center ←  
Equity Center  
Sportsmanship  
Coaches' Education  
Sports Medicine  
Awards & Recognition  
Calendar of Events  
Video  
Merchandise

**Today with IHSA** This Week

« | « | Sep 2016 | » | »

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1
2	3	4	5	6	7	8

The IHSA governs the equitable participation in interscholastic athletics and activities that enrich the educational experience

**WATCH IHSA EVENTS  
LIVE ON THE  
NEWS NETWORK**

**Site Proposal Specifications**  
The Illinois High School Association (IHSA) Board of Directors voted on

**IHSA.com**





# IHSA Compliance Checklist

(Select the Documents tab)

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ILLINOIS HIGH SCHOOL ASSOCIATION

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Resources » Download Center

**Download Center**

**Resources**

- Coaches' Education
- Download Center
- Equity Center
- Sports Medicine
- Awards & Recognition
- Sportsmanship
- Calendar of Events
- Video
- Merchandise

**Forms Documents**

In order to view "PDF" documents, we recommend using Internet Explorer. You must also have installed Adobe Acrobat Reader, a program that allows your browser to display documents in their original format.

If you do not have Adobe Acrobat Reader on your computer, it can be downloaded directly from Adobe's web site, without charge, by clicking the button to the right.

**Get Acrobat Reader**

- ▶ [Annual Financial Report 2016-17](#) (PDF)
- ▶ [Annual Report 2015-16](#) (PDF)
- ▶ [Annual Report 2014-15](#) (PDF)
- ▶ [Annual Report 2013-14](#) (PDF)
- ▶ [Annual Report 2012-13](#) (PDF)
- ▶ [Annual Report 2011-12](#) (PDF)
- ▶ [Financial Statements June 30, 2018 and 2017](#) (PDF)
- ▶ [Financial Statements June 30, 2017 and 2016](#) (PDF)
- ▶ [Financial Statements June 30, 2016 and 2015](#) (PDF)
- ▶ [Financial Statements June 30, 2015 and 2014](#) (PDF)
- ▶ [Financial Statements June 30, 2014 and 2013](#) (PDF)
- ▶ [Financial Statements June 30, 2013 and 2012](#) (PDF)
- ▶ [Financial Statements June 30, 2012 and 2011](#) (PDF)
- ▶ [Financial Statements June 30, 2011 and 2010](#) (PDF)
- ▶ [Compliance Checklist](#) (PDF)
- ▶ [Schools' Responsibilities Toward Hosting Officials](#) (PDF)
- ▶ [Who We Are](#) (PDF)





# IHSA Compliance Checklist (Select the Compliance Checklist link)

**IHSA**  
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Home Sports & Activities Schools Officials News & Media **Resources** About the IHSA  **SEARCH**

Resources » Download Center

**Download Center**

**Resources**

- Coaches' Education
- Download Center**
- Equity Center
- Sports Medicine
- Awards & Recognition
- Sportsmanship
- Calendar of Events
- Video
- Merchandise

Forms Documents **Education** Graphics

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[Schools' Responsibilities Toward Parents and Officials](#) (PDF)

[Who We Are](#) (PDF)

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# IHSA Compliance Checklist

## By-law Compliance Check List

By-Law	Who is responsible to check	How it is done by your school
1. <b>By-law 1.200</b> Recognition certificate State Board of Education		
2. <b>By-law 2.030</b> All co-op schools must have proper paper work filed with the IHSA		
3. <b>By-law 2.060</b> Member school required conditions for participating in interscholastic multiple school contest/activities		
4. <b>By-law 2.070</b> Qualifications of all coaches (paid or volunteer)		
5. <b>By-law 2.080</b> Use of only licensed officials for all contests		
6. <b>By-law 2.090</b> Season limitations provided to all staff		
7. <b>By-law 2.120</b> Required rules interpretation meeting		
8. <b>By-law 2.130</b> Attendance at required Principals meeting		



## IHSA Compliance Checklist

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**Scenario 2.080-** It's game night. Your JV volleyball team is just finishing pre-game warm-ups, fans are in the stands and the visiting team is ready to play. However, the IHSA licensed officials have not arrived. You run to your office and call the contact number listed on the contract and no one answers.





# IHSA Compliance Checklist

*Scenario - IHSA By-law 2.080 pg. 33. With mutual consent by both competing schools; coaches or staff can officiate the non-varsity level contest.*

---

## **2.080 SELECTION AND USE OF LICENSED OFFICIALS**

All major officials for athletic contests must be licensed with the IHSA in the sport the individual is to officiate, except that in the event contracted officials do not appear for a contest below varsity level, and with mutual consent by all competing schools, members of the coaching staff, faculty, and/or administrative staff of any of the competing schools may officiate the contest. The Board of Directors shall be responsible to establish policies and procedures governing the licensing process.

The names of game officials for each interscholastic athletic contest must be submitted by the host school to the visiting school not later than five school days before such contest and must be mutually agreed upon not later than the night preceding the contest.

---



## IHSA Compliance Checklist

**Scenario 3.106:** You are informed by your boys track & field coach that five days after the first track & field practice, one of his track & field athletes competed with his non-school track & field club, The Racing Rockets, in a non-interscholastic meet that was not sanctioned by any state or national governing body. In addition, this athlete receives private, one on one, instruction from his non-school club coach (the legend himself, Coach Blaze McDuffy) both during the IHSA track and field season and outside of the IHSA track and field season. Coach McDuffy is not a coach at a member school.

**Do these situations constitute an IHSA violation? If yes, what would your next step be?**





## IHSA Compliance Checklist

*Scenario 3.106 Answer: According to IHSA By-laws 3.106 and 3.112.2 neither of these situations constitute a violation. Although participating in non-school competitions while that IHSA sport is in season is a violation, IHSA By-law 3.106 provides a window of seven days to cease non-school participation after the athlete's school conducts its first tryout or practice in that sport.*

*Additionally, 3.112.2 allows for students to attend coaching schools, camps, or clinics during any time of the calendar year as long as no person who is a coach at the student's school is involved in any respect.*



## New Administrator Workshop

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**Scenario 5.042-** Your boys basketball coach approaches you about his plan for Friday night. He has invited the cross-town rivals over for a preseason scrimmage before the first game of the season.





## New Administrator Workshop

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- **Scenario 17 Answer-** *You inform your coach that this is not allowed. IHSA by-law 5.040 does not allow contests prior to Monday of week 21 and the IHSA defines any interscholastic competition, including a scrimmage, in which students representing two or more high schools participate with or against each other as a contest.*

### **5.040 BOYS BASKETBALL**

#### **5.041 Season Limitation**

- a. No school belonging to this Association shall organize its Boys Basketball teams, practice or participate in interscholastic contests earlier than Monday of Week 19 or later than Saturday of Week 37 in the IHSA Standardized Calendar.
- b. A member school may conduct its first interscholastic contest in Boys Basketball no earlier than Monday of Week 21 in the IHSA Standardized Calendar.

### **59) SCRIMMAGE AS CONTEST**

- Q. Is a scrimmage considered to be a practice or an interscholastic contest?
- A. If a scrimmage involves exclusively students from one high school, it is considered to be practice. If a scrimmage involves students from more than one high school, it is viewed to be an interscholastic contest and is subject to all rules pertaining thereto. (Constitution 1.420 & By-law 2.090)




# Request for Non-school Competition

Log out  
Michael Obsuzt  
A1045  
Barrington  
[MAIN MENU](#)

**SCHOOLS CENTER**  
ILLINOIS HIGH SCHOOL ASSOCIATION

tracie Enter new selection:  Fin

### Departments

- T** Sport & Activity Tracker
- I**  & Facility Maps
- V** Voting & Town Meetings
- H** IHSA State Series Hosting & ScoreZone
- O** Officials & Body Fat Testers
- PES** Performance-Enhancing Substance Program
- A** Accommodations for Students with Disabilities
- S** Student Recognition
- F** Forms & Other Resources
- P** Personal Information
- L** Staff Responsibilities & Logins
- E** Eligibility Requests & Rulings
- R** Reports—Special/SAWA Concussion & Yellow Card
- D** Open Dates
- CON** Concussion Risk Program
- !** All-Time Records
- W** Webinars

### Quick Links

- [Write a promotion recommendation for an official](#)
- [Upload state tournament program photos \(old interface\)](#)
- [Suggest Changes to Terms & Conditions | View Suggestsions](#)

### Message

5 days ago  
[esports](#)

[View older](#)

**9/16 esports**  
Greetings from the IHSA! We hope you writing you today regarding our office's the association's Emerging Sports and

Member schools are encouraged to up List in the IHSA Schools Center. School IHSA can track the participation limits in school administrator can access the li: once successfully logged in, select the 'Tracker' select the link entitled "Emerg found in the yellow rectangular field at select which of the emerging programs: enter any other programs not listed on

As a final reminder, by placing your sch List", your school is acknowledging the

- All participants from your school must eligibility by-laws.
- Your school will operate your team un Specifically, this would mean your sch school-recognized teams.
- If the IHSA were to offer a state series would enter it.

The IHSA would also encourage scho High School Esports Association webs with other Illinois high schools in the affiliate this year of North America Sch national organization whose aim is to l to acquire critical communication, colle needed to thrive in work and in life." Fo can become involved with IHSEA, visit ihsea.org@gmail.com.





# Request for Non-school Competition

## Non-School Competition Participation Requests

[submit NSCP request](#)

This form is provided to request approval for participation in a non-school competition while on a school team in the sport in question.

IHSA By-law 3.101 prohibits a student from participating on a non-school team or in non-school competition in the sport or any skill of a sport at the time the student is a member of a school team in that same sport. During the school term, special permission may be granted to permit a student to compete in a non-school event during the school season in competitions which are directly sanctioned by the national governing body for the sport or its official Illinois affiliate. No student may participate in more than three (3) approved non-school competitions during a sports season.

This form is to be completed and submitted online no later than ten (10) days prior to the date of any competition for which a student seeks an exception to the restriction of By-law 3.101. It must be accompanied by the required written verification from the National Governing Body for that sport or its official Illinois affiliate indicating it is directly sanctioning the event.

### PENDING 2020-21 NSCP REQUESTS

No unprocessed requests.

### APPROVED 2020-21 NSCP REQUESTS

	Last Name	First Name	Activity	Event	Dates
👁	Bhogaraju	Priyanka	TNG	USTA Midwest Level 3	9/5/20 - 9/7/20
👁	Bhogaraju	Priyanka	TNG	USTA Midwest UTR Level 3	10/17/20 - 10/18/20
👁	Sulkar	Sophia	GOG	AJGA Junior	8/17/20 - 8/20/20
👁	Sulkar	Sophia	GOG	AJGA Girls Invitational at Stanford	September 4-7, 2020
👁	Thomas	Kaitlyn	GOG	Fall Junior Elite Event #1	8/29/20 - 8/30/20
👁	Thomas	Kaitlyn	GOG	Fall Junior Elite Event #2	9/12/20 & 9/13/20

### DENIED NSCP REQUESTS 2020-21 NSCP REQUESTS

No denied requests.



# Request for Non-school Competition

[MAIN MENU](#)

tracie

Enter new selection:

## Add or Edit Non-School Competition Participation Request

[NSCP requests](#) | [add NSCP request](#)

You are inserting a new item.

Student's first name

Student's last name

Sport or activity

Date(s) of competition

Name of event

Location of event

Governing body sponsoring event

Other Governing Body



## Questions?

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- Any questions regarding the presentation or specific scenarios you have dealt with at your school?





# New Administrator's Workshop

IHSA Compliance Checklist and Scenarios